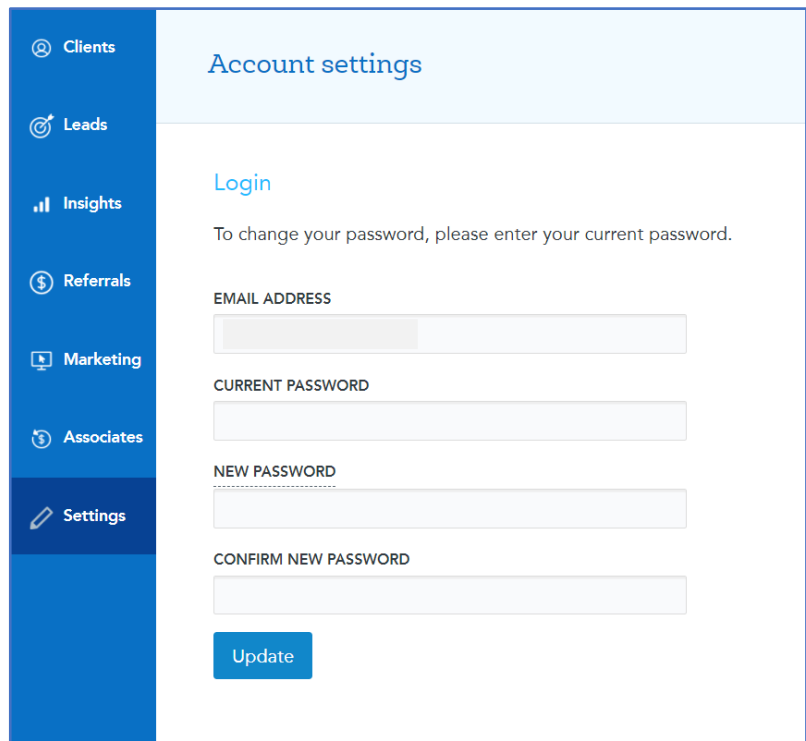


HEALTH SHERPA: HOW TO JOIN OUR AGENCY

To make sure that your Health Sherpa account is connected to Peek Performance, follow the steps below:

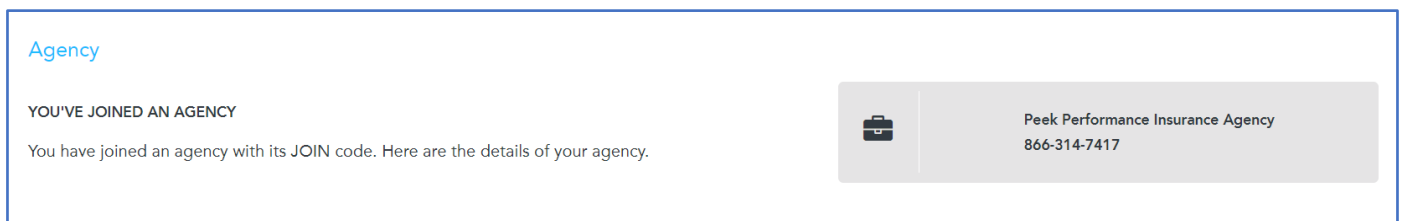
1. Go to healthsherpa.com and log into your existing account.
 - If you do not have an account, reference the end of this document for sign up instructions.

2. After logging in, on the left menu bar, select “Settings”



The screenshot shows the 'Account settings' page in the Health Sherpa interface. On the left is a blue navigation menu with icons and labels for 'Clients', 'Leads', 'Insights', 'Referrals', 'Marketing', 'Associates', and 'Settings' (which is highlighted). The main content area is titled 'Account settings' and contains a 'Login' section. Below the title, it says 'To change your password, please enter your current password.' There are four input fields: 'EMAIL ADDRESS', 'CURRENT PASSWORD', 'NEW PASSWORD', and 'CONFIRM NEW PASSWORD'. At the bottom of the form is a blue 'Update' button.

3. Scroll down until you see the section titled “Agency”. If you are correctly connected to Peek Performance, you will see the image below.



The screenshot shows the 'Agency' section of the Health Sherpa interface. The word 'Agency' is at the top left. Below it, the text reads 'YOU'VE JOINED AN AGENCY' followed by 'You have joined an agency with its JOIN code. Here are the details of your agency.' On the right side, there is a grey box containing a briefcase icon, the text 'Peek Performance Insurance Agency', and the phone number '866-314-7417'.

4. If you do not see “Peek Performance” listed as the agency you joined, you should enter the Join Code below to join our agency:

Join Code: [d57b](#)

Need to Sign Up for a Health Sherpa account? Follow the instructions below:

HEALTH SHERPA AGENCY SET-UP INSTRUCTIONS

Sign Up Link: https://www.healthsherpa.com/agents/new?_referring_agent_id=peek-performance

Join Code: [d57b](#)

VERY IMPORTANT - You must select “**Join an existing agency**” on the AGENCY page of the sign-up process to be connected to the PPI Health Sherpa account. *If you choose the first option to “create a new agency account”, you will not be connected to the PPI Health Sherpa account.*